

# Ravena-Coeymans-Selkirk Central School District

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## EMPLOYEE DATA SHEET

NEW ( )      CHANGE ( )      UP-DATE ( )

Please check one. Please print all information.

NAME: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

HOME TELEPHONE: \_\_\_\_\_ CELL NUMBER: \_\_\_\_\_

EMAIL ADDRESS (OTHER THAN SCHOOL ADDRESS): \_\_\_\_\_

### **\*\*PROVIDE TWO EMERGENCY CONTACTS\*\***

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ RELATIONSHIP: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

CONTACT PHONE NUMBERS: \_\_\_\_\_

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ RELATIONSHIP: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

CONTACT PHONE NUMBERS: \_\_\_\_\_

YOUR SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

Please fill out initially and each time there are any changes. Return to District Office. Thank you!